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Modified programme of work and budget for the period 2020– 2022¹

Report of the Secretary-General

Summary

The present report sets out the Modified Programme of Work and Budget for the period 2020-2022, reflecting the outcome of consultations with the SIDS DOCK Assembly, Executive Council, Secretariat of SIDS DOCK, SIDS DOCK Host Country – Government of Belize, SIDS DOCK Partners, development agencies and stakeholders, on approaches to continuing the important work of the SIDS DOCK Assembly during this most challenging of times, particularly as it relates to taking key decisions concerning the SIDS DOCK Organization, during the Coronavirus (COVID-19) Pandemic. The proposed programme of work and budget were submitted to the SIDS DOCK Assembly by the SIDS DOCK Executive Council for its consideration, and approved on 15 May 2020.

¹ All references to dollars (\$) are to United States dollars.

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List of abbreviations

AC	Air Conditioning
ADA	Austrian Development Agency
AE	Accredited Entity of the Green Climate Fund
AHPA	American Herbal Products Association
AIO	Atlantic and Indian Ocean
AOSIS	Alliance of Small Island States
CCLD-CWG	Climate Change & Loss and Damage Core Working Group
CARICOM	Caribbean Community
CARIMET	Caribbean Marine Energy Technology
CCREEE	Caribbean Centre for Renewable Energy and Energy Efficiency
cGMP	current Good Manufacturing Practices
COP	Conference of Parties
COVID-19	Coronavirus (COVID-19)
CPA	Certified Public Accountant
DOALOS	UN Office of the Legal Affairs' Division for Ocean Affairs and Law of the Sea
ECA	Earth Council Alliance
ECM	Energy Conservation Method
ECOWAS ECREEE	Economic Community of West African States Centre for Renewable Energy and Energy Efficiency
EDF	Environmental Defense Fund
EEC	Energy Efficiency and Conservation
ESMAP	World Bank Energy Sector Management Program
EU	European Union
FSMA	Food & Drug Regulatory Affairs Specialist
GCF	Green Climate Fund
GEF	Global Environment Facility
GMP	Good Manufacturing Practices
HACCP	Hazard Analysis, and Critical Control Points

HARPC	Hazard Analysis, and Risk-Based Preventive Controls for Human Food
IGPs	Investment Grade Proposals
IKI	Consortium for the German-funded International Climate Initiative (IKI) Project for “Implementation of Transport & Energy Contributions in the Caribbean (ITECC)
IOC	Intergovernmental Oceanographic Commission of UNESCO
IRC	Internal Revenue Code
IRENA	International Renewable Energy Agency
ISO	International Standards Organization
ITECC	Implementation of Transport & Energy Contributions in the Caribbean
IWON	Island Women Open Network
MoU	Memorandum of Understanding
M&V	Measurement and Verification
NYC	New York City
OCIP	Owner Controlled Insurance Programme
ODA	Overseas Development Assistance
OE-CWG	Ocean Energy Core Working Group
OTEC	Ocean Thermal Energy Conversion
PCREEE	Pacific Centre for Renewable Energy and Energy Efficiency
PEP	SIDS DOCK Public Education and Awareness Programme (PEP)
RE	Renewable Energy
REFF	SIDS DOCK Renewable Energy Finance PlatForm (REFF): Risk Financial Facility for Projects
Samoa Pathway	SIDS Accelerated Modalities of Action Pathway
SDG	Sustainable Development Goal
SIDS	Small Island Developing States
SPC	Secretariat of the Pacific Community
SPB	Squire Patton Boggs, SIDS DOCK <i>pro bono</i> attorneys
SPREP	Secretariat for the Pacific Region Environment Programme

SWAC	Sea Water Cooling
SWDCF	Seawater District Cooling Facility
TNC	The Nature Conservancy
TOR	Terms of Reference
UNDP	United Nations Development Programme
UNEP	United Nations Environment Programme
UNESCO	United Nations Educational, Scientific and Cultural Organization
UNFCCC	United Nations Framework Convention on Climate Change
UN-OHRLLS	United Nations Office of the High Representative for the Least Developed Countries, Landlocked Developing Countries and Small Island Developing States
US-FDA	United States Food and Drug Administration
USPTO	United States Patent and Trademark Office
UNIDO	United Nations Industrial Development Organization
USTDA	United States Trade Development Agency
VEF	Vienna Energy Forum
WIPO	World Intellectual Property Organisation
WtE	Waste-to-Energy

I. Introduction

1. The Chair of the Executive Council of the SIDS DOCK submitted a Modified Programme of Work for the period 2020-2022 for approval by the SIDS DOCK Assembly, via silent procedure on 8 May 2020, noting with concern the situation concerning the Coronavirus disease (COVID-19) and the limitations recommended on meetings and gatherings in New York City, and within the United Nations premises as precautionary measures aimed at containing the spread of COVID-19, and recognizing the limited staff resources available to the Secretariat, at this time.
2. On 18 May 2020, the SIDS DOCK Assembly decided that, if the silence is not broken, decisions shall be considered adopted, and the SIDS DOCK Assembly shall take note of the decision at its first plenary meeting held after the cessation of the precautionary measures as soon as the circumstances allow, and that this decision on the procedure for taking of decisions of the SIDS DOCK Assembly shall be in effect until such plenary meeting.
3. The programme of work is guided by the SIDS DOCK Foundation Strategic Plan (2018–2028). The Foundation is the main fundraising mechanism for the Secretariat and the Programme of Work. Whereas the Strategic Plan provides a long-term perspective (through outcomes mapped to 2030 and 2033, with a strategic focus on the period 2018–2023), the programme of work for the modified period of 2020–2022 provides the detailed elements of what the SIDS DOCK Secretariat will attempt to deliver during the period of the Modified Programme of Work and how performance will be measured.

II. Modifications to the SIDS DOCK Programme of Work (2020-2022)

4. The Launch of the SIDS DOCK Foundation is the major focus of the programme of work for 2020, as directed by the fifth Assembly, in September 2019. With limited staff resources the Secretariat depends on partners to provide resources – technical, financial, etc., thus the speed of implementation is varied. The Secretariat has been focused on the following areas of work (Annex I):
 - a. SIDS DOCK Foundation;
 - b. Establishment of SIDS DOCK Presence in Belize;
 - c. SIDS DOCK™ Trademark Registration;
 - d. SIDS Accelerated Modalities of Action (SAMOA Pathway) – Partnership Development;
 - e. Resource Mobilisation.

Modifying the Work Programme: Sustainable Energy & Climate Resilience Portfolios for Inter-Regional Development

5. In 2010, at the United Nations Framework Convention on Climate Change (UNFCCC) Conference of Parties meeting (COP 16), in Cancun, Mexico, Small Island Developing States launched the SIDS Sustainable Energy and Climate Resilience Initiative - SIDS DOCK - as the SIDS-owned mechanism to bring about the transformation of the SIDS energy sector, which is considered by islands as the most effective and sustainable manner to build resilience to climate change.
6. SIDS DOCK works extends across three regions, impacting over 30 countries, and oftentimes, the work extends beyond the community. The Secretariat provides essential administrative and logistic support for the Assembly, Executive Council, and National and Regional Coordinators, both in the Policy Level and in the Operational Level, and different Technical Working Groups of the SIDS DOCK, in order to facilitate the achievement of their objectives and specific tasks in close collaboration between the energy, climate change and other sectors, and its development partners. The SIDS DOCK Secretariat serves as a hub for information sharing for the various levels of the SIDS DOCK.
7. Modification of the Work Programme includes scaling back on activities while enhancing focus on those activities that are time-bound and which are being driven by existing partnerships and collaborations. In 2019, recognizing that the partnerships have been pursued and finalized under two pipelines – Sustainable Energy and Climate Resilience, the Secretariat proposed that the modifications to the Work Programme take the form of establishing two portfolios/pipelines for the near-term focus.

III. Coronavirus (COVID-19) Impacts on the Work Programme and Next Steps based on the Approved Modifications To Planned Activities

8. The Coronavirus (COVID-19) has impacted the behaviour of the global population and governments and their reactions. As global trade and markets are disrupted significant financial wealth is disappearing and government revenue are declining. In the case of the SIDS, the timing of the pandemic has been disastrous as it essentially stopped the earning of foreign exchange by closing the critical tourism season. This significant reduction in foreign exchange earnings will negatively impact economic and social conditions for the next years. The pandemic is affecting the majority of planned activities, particularly related to the launch of the SIDS DOCK Foundation and governance meetings.
9. The Foundation received a boost following the successful staging of the *SIDS DOCK-UNIDO High-level Luncheon Event: “Mission Transforming Lives! The Network of Regional Sustainable Energy Centres for Small Island Developing States,”* 27 September 2019, UN Headquarters, New York, where it was announced that the

Foundation will be the main funding mechanism for the SIDS DOCK organization. Plans were in train, so too discussions with multiple donors, however, unfortunately, the COVID-19 Pandemic has severely impacted the pre-launch plans for the SIDS DOCK Foundation. These activities were intended to provide visibility of SIDS DOCK and its partners, attract new potential partners, and generate positive press coverage. The following events have either been cancelled, or the mode shifted to virtual conferencing or rescheduled for 2021 and beyond:

- a. Cancelled - Earth X 2000 Conference, April 2020, Houston Texas;
 - b. Postponed - UN Ocean Conference, June 2020, Madrid, Spain;
 - c. Postponed – UNFCCC COP 26, December 2020, United Kingdom;
 - d. Rescheduled -Vienna Energy Forum (VEF), Ocean Energy Side Event, June 2020, Vienna, Austria.
10. Consequently, the Secretariat has requested the Consultant retained by the SIDS DOCK Foundation to make an assessment on the best options for a successful launch, taking into consideration all factors and in particular a pulse on the not-for-profit world and its grant making and fundraising positions. Next steps involve continuing dialogue with our partners as we build the SIDS DOCK Indicative Project Pipeline and continue resource mobilization efforts.

IV. OVERVIEW OF RESOURCES

11. Our income of \$2,256,500, is estimated to come from at least four targeted sources, including fixed income of \$150,000 from the Host Country over the period 2020 to 2022. Other sources include sovereign partners, philanthropic organisations, development partners and other grant making institutions. Secretariat income-generating activities include management fees. Consequently, the Secretariat is drafting a Resource Mobilisation Plan to accomplish the work planned over the period.
12. Expenditures for staffing/personnel, operational, miscellaneous costs and management fees and contingency amount to approximately \$1,987,901, for the period 2020 to 2022. SIDS DOCK works extends across three regions, impacting over 32 countries, and oftentimes, the work extends beyond the community. The Secretariat provides essential administrative and logistic support for the Assembly, Executive Council, and National and Regional Coordinators, both in the Policy Level and in the Operational Level, and different Technical Working Groups of the SIDS DOCK, in order to facilitate the achievement of their objectives and specific tasks in close collaboration between the energy and other sectors, and its development partners. The SIDS DOCK Secretariat serves as a hub for information sharing for the various levels of the SIDS DOCK.

13. The Modified SIDS DOCK Work Programme (2020-2022), reflected in the SIDS DOCK Indicative Project Pipeline (Annex I), includes various projects at different stages of development, estimated at \$1,324,725,324, inclusive of three (3) ground-breaking resilience building projects that account for the majority of investment (two estimated at USD 400 million; one at USD 500 million), focusing on Insurance within the context of “Loss and Damage,” and the deployment of Ocean Energy Technologies, considering that the Oceans are the SIDS largest renewable energy resource and the critical need to protect our marine and coastal resources.

ESTIMATED EXPENDITURES

Staff Personnel

14. **Project Director:** Manages the day-to-day operations required to increase the quality and quantity of projects being readied for preparation, financing and implementation; establish, maintain and improve the quality of shared and readily accessible information regarding projects in preparation and developments impacting small island low carbon project financing; develop project implementation partnerships with the public and private sectors.
 - a. Year 1(January – June 2020): \$4,000 per month per calendar year over 6 months
 - b. Year 1(July – December 2020): \$8,000 per month per calendar year over 6 months
 - c. Year 2 (2021): \$8,000 per month per calendar year over one year
 - d. Year 3 (2022): \$8,000 per month per calendar year over one year
15. **Director Diplomatic Liaison – Vienna:** This position is funded by the United Nations Industrial Development Organization (UNIDO), the SIDS DOCK Institutional Partner. Responsible for advising the Assembly, the Executive Council, and the Secretary-General on matters of international diplomatic protocol; interfaces with the AOSIS Permanent and Observer Missions to the United Nations and with the liaison offices of the specialized agencies and related organizations stationed in Vienna, Austria, to advance the SIDS DOCK Indicative Project Pipeline and advocate and fundraise for the people of SIDS in the areas of sustainable energy and climate resilience.
 - a. Year 2 (2021): \$10,834 per month per calendar year over one year
 - b. Year 3 (2022): \$10,834 per month per calendar year over one year
16. **Office Manager:** Assist the Secretary-General in day-to day-operations of SIDS DOCK; coordinate and review the submissions of time, travel and expense reports, maintain proper filing system of documentation of activity both paper and electronic. Allowance and Benefits are included in staff/personnel salaries above. Allowance and benefits for full-time staff calculated at 30% of total salaries; allowances and benefits in line with the approved, negotiated rate offered by the Secretariat.

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- a. Year 1 (2020): \$3,250 per month per calendar year over 6 months

- b. Year 2 (2021): \$3,250 per month per calendar year over one year
- c. Year 3 (2022): \$3,250 per month per calendar year over one year

Operational Costs

- 17. **Rent, Utilities and Communications:** Host Country to provide office space, utilities, telecommunication system, office furniture, equipment and supplies, courier service. Includes rent, utilities, janitorial supplies, repair / maintenance; assumes cost sharing with host organization and costs for furniture and fixtures.
- 18. **Marketing, Printing, Participation in Events:** Host Country to participate in resource mobilization to support expansion of SIDS DOCK and to promote green energy development.

SIDS DOCK Portal

- 19. SIDS DOCK maintains 5 sites: sidsdock.org; sea.sidsdock.org; esd.sidsdock.org; iwon.sidsdock.org; smallislandkids.sidsdock.org. The sidsdock.org portal supports the SIDS DOCK-Swedish Energy Agency (SEA) Sustainable Energy and Climate Resilience Project and the GEF-UNEP Energy for Sustainable Development in Caribbean Buildings (ESD) Project, and the SIDS DOCK Island Women Open Network (IWON).
 - a. Year 1 cost include redesign and launch of refreshed sidsdock.org; create iwon.sidsdock.org; maintenance and support for one meeting per year on each site;
 - b. Year 2 includes refresh for 2 sites; maintenance and support for 2-3 meetings per year;
 - c. Year 3 includes site refresh and redesign for 2 sites; maintenance and support for multiple meetings per month.

Travel

- 20. The staff is expected to travel across SIDS, to visit project sites, attend meetings and trainings/conferences, meet with county and development partners. All travel is budgeted for roundtrip, advance-purchase economy class airfare based on quotes received from approved agencies. Standard per diem (lodging and meals and incidental expenses) is estimated based on the Secretariat's rates. Travel will be administered in accordance with the Secretariat's travel regulations and any additional limitations. A modest amount for related ground transportation (airport transfers, taxis, parking, etc.) is also included. Travel to related events – assumes airfare, transportation and hotel for 3 people in Year 1, 5 people in Year 3; assumes cost sharing with stakeholders and utilizing “two for one” travel opportunities 50% of the time.

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Executive Council Meetings

21. The Executive Council has responsibility for the overall direction, operation, and functioning of the SIDS DOCK and its Secretariat, including its activities, work programmes and projects. Calculations based on nine (9) Assembly Representatives to serve as members of the Executive Council; meetings convened twice a year at regular sessions; includes airfare, transportation and hotel; meeting logistics; documentation preparation and dissemination.

Assembly Meetings

22. The Assembly is the supreme organ of the SIDS DOCK. Each member of the SIDS DOCK shall be represented at the Assembly by one Representative, who shall be the Head of the State or Government or the Minister for Foreign Affairs of such member or his or her designee. Calculations based on one annual meeting; assumes New York City (NYC) meetings with NYC based representatives; assumes 17 members in Year 1; assumes increase in member states to 18 in Year 2; assumes 19 member states in Year 3; meeting logistics; documentation preparation and dissemination.

Audit and Legal Fees

23. The Executive Council recommends to the Assembly appointment of auditors and legal firms to represent SIDS DOCK. Legal advisors function as a resource in the SIDS DOCK framework and provide the Assembly, Executive Council and Secretariat with information and legal advice on matters with respect to the activities of SIDS DOCK. Currently, the law firm of Squire, Patton Boggs provides *pro bono* legal services to SIDS DOCK. Includes audit fees for first audit in Year 1 – assumes annual audits based on competitive cost for preparation of annual financial statements. Annual legal fees include cost to prepare and file legal documents and advice and legal representation.

Other/Miscellaneous Costs

24. **Establishment and Launch of the SIDS DOCK Foundation:** The SIDS DOCK Foundation is a unique trust. Organized as a 501(c)(3) under the United States Internal Revenue Code (IRC), the Foundation is a Delaware Non-Profit Corporation. The aim of the Foundation is to support low carbon economic growth and to help generate financial resources to support adaptation to climate change in SIDS, and to sustain and support sustainable energy and climate resilience activities that lead to achievement of *Island Energy For Island Life: 25-50-25 by 2033* and the Sustainable Development Goals (SDGs). The Foundation is intended to serve all SIDS, with dedicated windows in the fund, specifically earmarked, exclusively for each country, meanwhile the general fund would address global activities. Calculations based on Legal, copyright and trademark fees; launch event, board meetings, development administration.

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Contingency Fees

25. **Contingency Allowance:** Allocated for unscheduled events, technical and personnel changes. If there is a saving in the contingency allowance, then this amount can be used for execution of extra items of work.

ESTIMATED INCOME

26. **Tier 1 - Fixed Income:** Part of the Host Country commitment of USD 150,000 per annum.
27. **Tier 2 - Most Likely Income From Sovereigns:** Austria, Germany, Italy, Norway, UNIDO are existing SIDS DOCK Partners; assumption they are most likely to continue support.
28. **Likely Income from New Sources:** European Union (EU), Green Climate Fund (GCF), Rockefeller Foundation – new potential partners to be targeted who have similar organisational goals.
29. **Project Management Fees:** Given the task at hand SIDS DOCK is envisioned to generate Secretariat activities reaching between USD 22 million and USD 33 million in five years or less. Assumes project management fees will be based on percentage of, e.g., project design, development, construction, architecture, staff time, finder's fee, etc.; fees based on standard international project management fees.

V. EXECUTIVE DIRECTION AND MANAGEMENT

30. SIDS DOCK, the Small Island Developing States (SIDS) Sustainable Energy and Climate Resilience Organization, is based in Belmopan, Belize, and housed by the Ministry of Energy and Public Utilities. SIDS DOCK goals are to assist the small island member states mobilize financing (grants, debt, and loans) in excess of USD 20 Billion, by 2033, to invest in the transformation of the Small Island Developing States (SIDS) Energy Sector to achieve a 25 percent (2005 baseline) increase in energy efficiency, generation of a minimum of 50 percent of electric power from renewable sources, and achieve a 25 percent decrease in conventional transportation fuel use in order to increase availability of financial resources to invest in building climate resilience in SIDS.
31. Launched in September 2015, SIDS DOCK has transitioned to a United Nations (UN)-recognized international platform with all the rights and privileges for addressing climate change, resilience, and energy security in SIDS, that comprise more than one-fifth of the total membership of the UN, and who have responsibility for more than 20 percent of the world's ocean. There are 32 countries that are

32. members of the Alliance of Small Island States (AOSIS) that are members of the SIDS DOCK² alliance – 17 are party to the Statute Establishing the SIDS DOCK.
33. The Secretariat is one of three principal organs of the organization, the other two being the Assembly and the Executive Council. The objective of the SIDS DOCK Secretariat is to provide essential administrative and logistic support for the Assembly, Executive Council, and National and Regional Coordinators, both in the
34. Policy Level and in the Operational Level, and different Technical Working Groups of the SIDS DOCK, in order to facilitate the achievement of their objectives and specific tasks in close collaboration between the energy and other sectors, and its development partners. The SIDS DOCK Secretariat serves as a hub for information sharing for the various levels of the SIDS DOCK.
35. The Assembly is the supreme organ of the organization and is composed of all members of SIDS DOCK. Belize is the designated Host Country and Headquarters, with Samoa as the Regional Office for the Pacific Islands. SIDS DOCK is so named because it is designed as a “*DOCKing station*,” to connect the energy sector in SIDS with the global markets for finance, sustainable energy technologies and carbon. The SIDS DOCK organisation was established to provide SIDS with a mechanism:
 - a. Through which SIDS can access investment financing from the global markets and from entities such as pension funds, and labour unions, and socially responsible investment funds wanting to support sustainable energy development.
 - b. For coordinating the development of technical capacity, sharing of technical expertise and the provision of technical support to adaptation and mitigation activities, and sustainable development.
 - c. To assist SIDS transition to a sustainable energy sector through the acquisition and transfer of sustainable energy technologies and by increasing energy efficiency and conservation and development of renewable energy.
 - d. For participating in the global carbon market and to conduct advocacy and develop cooperative agreements with parties who wish to assist with financial resources.
36. SIDS DOCK Goals are to increase energy efficiency by 25 percent (2005 baseline) and to generate a minimum of 50 percent of electric power from renewable sources

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² **SIDS DOCK Member States:** Antigua & Barbuda, Barbados, Belize, Bahamas (Commonwealth of the), Dominica (Commonwealth of), Cook Islands, Grenada, Jamaica, Mauritius (Republic of), Samoa (Independent State of), Seychelles (Republic of the), Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Tonga (Kingdom of), Tuvalu. **Signatories to the Statute in process of Acceding:** Dominican Republic, Cabo Verde (Republic of), Fiji (Republic of), Guinea Bissau, Kiribati (Republic of), Maldives (Republic of the), Marshall Islands (Republic of the), Micronesia (Federated States of), Nauru (Republic of), Niue, Palau (Republic of), Suriname (Republic of), São Tomé and Príncipe (Democratic Republic of), Solomon Islands, Trinidad and Tobago (Republic of), Vanuatu (Republic of)

37. and a 25 percent decrease in conventional transportation fuel use by 2033: *Island Energy for Island Life 25-50-25 by 2033*.

SIDS DOCK Island Women Open Network (IWON)

38. The SIDS DOCK Island Women Open Network (IWON) is governed by the Executive Council. The IWON is a legally registered intergovernmental network specifically addressing the sustainable energy and climate resilience challenges facing women and children, and vested with all the rights and privileges of a United Nations Organization. The main purpose of many women’s networks or forums is to keep women’s organisations connected and enable information sharing. The SIDS DOCK IWON connects women and men working in governments, regional organisations and the private sector across SIDS, who are engaged in implementing sustainable energy and climate resilience building projects. The main objective of the network is to help implement the projects in the SIDS DOCK Indicative Project Pipeline, particularly projects that help improve the livelihoods of women, children and the most vulnerable in society.

39. The goals of the IWON mirror the goals of SIDS DOCK and the mission is the same – to help finance climate resilience (in terms of building capacity to master challenges) and adaptation (in terms of preserving existing resources and how) through the transformation of the SIDS energy sector. Establishment of the IWON is intended to help build the capacity of women at the community and grassroots levels in small islands and low-lying developing states to participate in the transformation of Island Nations’ energy sector to achieve the SIDS DOCK goal of *25-50-25 by 2033*.

VI. Programme of Work

40. SIDS DOCK income is not predictable in terms of timing or extent, thus the modified programme of work and budget was developed in the context of a very uncertain financial environment within the context of the COVID-19 Pandemic. In addition, the SIDS DOCK Indicative Project Costs relates to project funding through earmarked and global funds. Modification of the Work Programme includes scaling back on activities while enhancing focus on those activities that are time-bound and which are being driven by existing partnerships and collaborations. In 2019, recognizing that the partnerships have been pursued and finalized under two pipelines – Sustainable Energy and Climate Resilience, the Secretariat proposed that the modifications to the Work Programme take the form of establishing two portfolios/pipelines for the near-term focus, as noted in Annex I.

Gender Considerations

41. Despite notable gains, Millennium Development Goal (MDG) 3: “Promote gender equality and empower women,” was unable to close the substantial gap between men and women in the labour market, tertiary education, among other areas. There was

only one target under MDG 3: “To eliminate gender disparity in primary and secondary education by 2005, and in all levels of education by 2015.” The MDGs was the precursor to the 2030 Agenda and the accompanying Sustainable Development Goals (SDGs), with SDG 5: “Achieve gender equality and empower all women and girls,” another global attempt at the universal realization of gender equality. The UN has defined nine (9) Targets and fourteen (14) Indicators for SDG 5. Gender in sustainable energy matters. Women make up one-half of the world’s human capital and account for half of any country’s talent base. Worldwide, women are expected to outnumber men within the next 50 years. Some indications suggest that women are more likely than men to conserve energy—using up to 22 per cent less, including through a greater willingness to alter everyday behaviours³. Women have a smaller carbon footprint than men due to different consumption patterns and lifestyle of women and men. This holds true regardless of whether they are rich or poor. Every issue women face is one that affects us all.

42. World Bank studies show that development strategies focusing on gender equality see stronger economic growth than gender-neutral strategies. Throughout the world, women represent a substantial, under-utilized force for sustainable development. Recognizing this, SIDS DOCK has put in place a gender equality intervention strategy to ensure actions are taken to guarantee women’s participation and inclusion in the new transformed, low carbon economy in Island Nations. If not, women will have the least capacity to participate or be involved in discussions or negotiations on sustainable energy and adaptation strategies and approaches. Women play a disproportionate role in responding to the Coronavirus, including as frontline healthcare workers and carers at home. Women’s unpaid care work has increased significantly as a result of school closures and the increased needs of older people. Women are also harder hit by the economic impacts of COVID-19, as they disproportionately work in insecure labour markets. Nearly 60 per cent of women work in the informal economy, which puts them at greater risk of falling into poverty⁴.
43. Women more than men, face serious challenges in adjusting to the impacts of climate change, and the energy divide is also gendered with women in most developing countries experiencing energy poverty differently and more severely than men. Climate change and gender inequality are inextricably linked in that they both create obstacles to achieving poverty reduction and development goals, including the Sustainable Development Goals (SDGs). Furthermore, climate change makes existing inequalities worse and generally slows progress toward gender equality. Similarly, gender inequality aggravates the impacts of climate change. Therefore, attempts to ensure gender equality can help to reduce the impacts of climate change.

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³ UNIDO (2013), Sustainable Energy For All: The gender dimensions, p. 11.

⁴ <https://www.un.org/sustainabledevelopment/gender-equality/>

Sub-Programme 1 Sustainable Energy

Ocean Energy

44. In September 2019, SIDS DOCK signed a MoU with the French company, Naval Energies, for the development of Ocean Energy in SIDS. A Work Plan for the partnership is being developed with the work on the priority activity - data collection – which is already ongoing. The early collection of data is to facilitate the generation of scenarios using patented software developed for baseload electricity and energy services like cooling and refrigeration; and co-products that are critical to climate change resilience such as increasing availability of fresh water and fisheries. This early work is being funded by Naval Energies.

45. SIDS DOCK, in partnership with UNIDO and the Government of Austria, had organized an ocean energy event scheduled for Vienna, Austria, July 16-17 2020: **Vienna North-South Innovation Dialogue: Cleantech and the Fourth Industrial Revolution in the Blue Economy – Perspectives for Small Island and Least Developed Countries.** The meeting is intended to bring together development agencies, governments and private sectors to launch an ocean energy cooperation platform to facilitate the participation of interested parties in the development and deployment of ocean energy systems in SIDS. Due to the outbreak of COVID-19, the Vienna Energy Forum (VEF) will be shifted to 2021. Alternative dates for the special event are currently under discussion.

46. SIDS DOCK partnered with the Caribbean Community (CARICOM) Secretariat and the Office of the President of the Fifth Assembly of SIDS DOCK and the Government of Grenada, to convene the Caribbean Marine Energy Technology (CARIMET) Forum in St. George's, Grenada, 6-7 November 2019. This was the first regional ocean energy meeting for the Caribbean. The Meeting focused on increasing

awareness and developing project partnerships and drew representatives from development agencies, governments, private sector and regional energy organizations. The Secretariat is currently working with the CARICOM Secretariat in following up on proposals for development of deployment of ocean technologies in SIDS.

Fleet Electric Mobility Vehicles In Small Island Developing States (SIDS)

47. Based on a Decision of the Fourth Assembly in September 2018, as contained in document A/4/DC/3, the Secretariat has pursued a number of potential partnerships, based on the approved concept of aggregated procurement, third party financing and local resale.

48. The Secretariat has been in dialogue with representatives of the Toyota Foundation, in an attempt to develop a partnership to examine the aggregated procurement approach. The SIDS DOCK Foundation is considered the appropriate vehicles for this partnership.
49. The Secretariat prepared a Concept Note and Proposal seeking assistance from the United States Trade Development Agency (USTDA) to do a feasibility study for Belize, to determine the viability of the SIDS DOCK concept as outlined above. The USTDA has indicated interest in supporting the study, and communications are ongoing. Progress is slow due to the current public health actions.

SIDS DOCK Renewable Energy Finance PlatForm (REFF): Risk Financial Facility for Projects

50. The Third Assembly in September 2017, approved the REFF Concept Paper, as contained in document A//3/12. SIDS DOCK, in partnership with regional development banks and the Secretariat of the Pacific Environment Programme (SPREP), is preparing a funding proposal for the Green Climate Fund (GCF), to support a cross-cutting risk mitigation project. The draft proposal to obtain funding for preparation of the Grant proposal to provide seed funding for the establishment of the renewable energy and energy efficiency platform, as reported by the Secretariat at the September 2019, progress has been very slow. There was a delay in progress due to unresolved tension with the GCF Accredited Entity (AE), now that there has been a change in leadership, the Secretariat has resumed dialogue

Waste-To-Energy (Wte) Programme: Energy Services From Organic Waste: Integrated Waste Management Solutions For Coastal, Marine And Freshwater Protection In Small Island Developing States

51. The SIDS DOCK *Waste-To-Energy (Wte) Programme: Energy Services From Organic Waste: Integrated Waste Management Solutions For Coastal, Marine And Freshwater Protection In Small Island Developing States*, was approved in September 2017, by the Third Assembly, as contained in document A/3/11. Document EC/6/CRP/6, approved by the Executive Council at its sixth meeting, in July 2019, identified four (4) major activities for development, and which have informed the SIDS DOCK Foundation Strategic Plan, in recognition of the critical

importance of improving waste management to protect public health, the national economy and the fragile coastal environmental on which is the foundation for economy and livelihoods. Proposals for pilot projects in a number of member countries have been prepared for submission to development partners, post-COVID-19 resumption. Proposals focus on using organic effluent (sewage, distillery) and for the production of power and irrigation water; and use of municipal solid waste (MSW) for the production of power and/or desalinated water.

Sub-Programme 2 Climate Resilience

Blue Guardians: Partnering for Development of Climate-Resilient Blue Economies and Protecting the Oceans

52. Based on a Decision of the Fourth Assembly, in September 2018, as contained in document A/4/DC/2, work on preparation of a Proposal to the GCF is proceeding with the partners, Grid-Arendal and UN Environment. Funding was approved in March 2020, to retain the services of a Consultant to prepare the draft proposal to the GCF based on the Concept Paper approved by the Assembly in September 2018. Request to participating countries for letters of support to be submitted to the Norwegian Government has been sent by the Secretariat to some SIDS DOCK Member countries' Ambassadors in New York. The Terms of Reference and Expression of Interest for a Consultant was posted on 3 April 2020, by Grid-Arendal, and is available at <https://www.grida.no/vacancies/43>. Timetable for submission of the Proposal to GCF is September 2020.

Energy-Focused Captive Insurance Multi-Window Facility for Small Island Developing States (SIDS)

53. In September 2018, the Fourth Assembly approved the Concept Paper for an Energy-Focused Captive Insurance Multi-Window Facility for Small Island Developing States (SIDS), as contained in document A/4/DC/4, and mandated the Secretariat to collaborate with AOSIS to incorporate the Concept Paper in the UNFCCC Climate Change Adaptation Platform. The Secretariat has sent communication to the AOSIS Focal Point; we are still awaiting a response from AOSIS. The Secretariat is seeking to mobilize approximately \$25,000 to have a pre-feasibility report prepared on the Captive Insurance to report back to the Assembly.

Sub-Programme 3 Institutional Strengthening and Capacity Building

SIDS DOCK Foundation

54. Four major goals have been achieved with the help of our SIDS DOCK Member States' Permanent Representatives, in New York, in the preparation for the launch:
- a. Identification and recruitment of the SIDS DOCK Foundation Patron
 - b. Recruitment of an experienced New York City-based Consultant to work with us in identifying possible donors and assist with the planning and arrangements for the launch events on September 25, 2020.
 - c. Conformation of venue for the Launch – Delegates Dining Room at the United Nations Headquarters.

- d. Completion and approval of the SIDS DOCK Foundation Strategic Plan to the US Internal Revenue Service to obtain the not for profit status. The not for profit status make all contributions to the Foundation tax exempt.
55. Major tasks remaining are:
- a. Recruitment of Foundation Patron from Developed countries.
 - b. Recruiting a New York City-based certified public accountant (CPA) for the Foundation, to meet United States Government Internal Revenue Service requirement.
 - c. Identification of potential partners and donors.

Establishment of the SIDS DOCK Presence in Belize

56. Despite best efforts on the part of the Government of Belize and the Secretariat, there is still no banking arrangements after almost two years, which has stymied institutional development. In lieu of this, the Government of Belize has been facilitating payments to vendors and contractors, on behalf of the Secretariat. Cooperation from Scotiabank, in Belize, has proved very difficult. Based on discussions with the Government, it has been decided to approach Atlantic Bank Limited, to get a Bank Account established. A meeting between the SIDS DOCK Secretariat and Atlantic Bank took place on 14th February 2020, with the cooperation of the Government.
57. Based on most recent communication, the SIDS DOCK account should be approved by June 2020. The issuance of the account will allow the Secretariat to be registered
58. as an international organization with the Government; and consequently, approved to conduct business, and receive funds. In the absence of a bank account, the Secretariat has had to depend on *pro bono* partners, goodwill of fellow organizations and exchange of labour to keep the Secretariat functioning. These means have been supplemented by an agreement with the Government of Belize, for payment of certain expenses, from the funds allocated by the Government, since 2017.

SIDS DOCK™ Trademark Registration

59. The Secretariat with technical assistance from our pro bono legal counsel Squire Patton Boggs, have completed the renewal and transfer of the ownership of the SIDS DOCK Trademark to the SIDS DOCK Foundation. This will provide protection for the organization against unauthorized use of its name and logo.

SIDS Accelerated Modalities of Action (SAMOA Pathway) – Partnership Development

60. Partnership development continues to be the guiding principle for building the capacity of the Secretariat in the spirit of the Samoa Pathway. In this regard, MOUs are being finalized with the:
 - a. International Renewable Energy Agency (IRENA), to provide institutional building capacity to the regional energy organizations (CCREEE and PCREEE) and assistance with project development to support the REEP proposal to the GCF.
 - b. GRID-Arendal, based in Norway, to support the Blue Guardians Pilot Programme (<https://www.grida.no/about>).
61. Partnerships are under discussions, based on the September 2019 Assembly decision for the Secretariat to focus on development of activities to strengthen capacity in the Pacific. The Blue Planet Foundation, based in Hawaii, has been very effective in promoting the transformation of the energy sector in the State, over the past ten years (<https://blueplanetfoundation.org/about/>). The Partnership will focus on strengthening capacity building in the Pacific SIDS (PSIDS) member countries to accelerate implementation of RE projects. Concurrent with Blue Planet, GridMarket, an informational resource and digital marketplace for energy storage, will be providing data (<https://gridmarket.com/about/>).
62. The Secretariat has also finalized an agreement with the GIZ to be a Member of the Consortium for the German-funded International Climate Initiative (IKI) Project for “Implementation of Transport & Energy Contributions in the Caribbean (ITECC). SIDS DOCK role is to ensure that experiences are captured for exchange with other SIDS, globally, and to provide overall project technical support and input.

Resource Requirements: Sustainable Energy, Climate Resilience and Institutional Strengthening and Capacity Building

63. The Secretariat is heavily dependent on private sector and institutional partnerships, and volunteers who provide *pro bono* assistance for implementing activities, with support from development partners. To date, we have received support for projects in member states from the Governments of Austria, Denmark, Italy, Japan, Spain, and Sweden. Mobilization of financial resources continue to be the major challenge to the implementation of activities as Overseas Development Assistance (ODA) support to SIDS continue to decline. Without a functioning bank account, the Secretariat has not been able to solicit direct funding and have depended on sympathetic organizations to receive small contributions on our behalf and make payments for services. As we have still not been incorporated as a legal entity in Belize, we cannot request our outstanding funding from the World Bank Energy Sector Management Program (ESMAP), provided by the Government of Japan.



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United Nations Decade of Sustainable Energy For All (2014-2024)

ANNEX I

PROGRAMMATIC OVERVIEW
SIDS DOCK SECRETARIAT PROGRAMME OF WORK (2020 – 2023)

A. ADVOCATE FOR SUSTAINABLE ENERGY DEVELOPMENT IN SIDS						
OBJECTIVE: Development & Establishment of a Small Island Ocean Energy Programme						
Programmatic Components	Partners	Indicative Project Cost (USD)	Output	Deliverables		
				Knowledge Creation	Tools and Methodologies	Outreach & Partnership Collaboration
Project development and facilitation, policy support, partnership support in identifying and accessing potential sources of technical and financial support, information and capacity building in ocean energy solutions for sustainable livelihoods	<ul style="list-style-type: none"> Antigua and Barbuda, Belize, Bahamas, Grenada, Jamaica (Caribbean) Fiji, Samoa, Tonga, Tuvalu (Pacific) 	280,000,000	1. Establishment of a Small Island Ocean Energy Feasibility and Project Development Facility 2. Countries provided with the tools and information necessary to support	1. Technical and Policy Briefs on Ocean Energy in SIDS 2. Pre-feasibility analyses into detailed feasibility studies 3. Preparation of viable business plans and roster of	1. Site (new) assessment / mapping 2. Simulations tools to help decision makers with assessments 3. Pre-Feasibility studies – 14 Countries, utilizing Naval	1. Fourteen (14) pre-feasibility papers for SIDS have been completed in partnership with the Japanese SIDS DOCK partners ⁵ : Secretariat exploring new partnerships to execute full pre-feasibility studies for the Pilot Countries 2. In cooperation with the Global Environmental Facility (GEF) and SIDS

⁵ OTEC Countries: Antigua & Barbuda, Barbados, Bahamas (Commonwealth of the), Belize, Dominican Republic, Grenada, Fiji, Jamaica, Maldives (Republic of), Marshall Islands (Republic of), Mauritius, Samoa (Independent State of), the Seychelles (Republic of), and St. Lucia

	<ul style="list-style-type: none"> • Seychelles, Mauritius (AIO) • Secretariat of the Pacific Environment Programme (SPREP) • Naval Energies, France 		<p>accelerated deployment of ocean energy</p> <p>3. Establishment of partnerships that provide technical expertise, project development capacity and investment capital</p>	<p>Ocean energy project developers</p>	<p>Energies Ocean Energy Simulation technology.</p> <p>4. Detailed business plan for ocean energy projects</p> <p>5. Information on Ocean Energy Technologies and Low Carbon Business Models</p>	<p>DOCK, an education tour was conducted of the Kumejima OTEC Research Facility, in Kumejima, Japan, in June 2016, aimed at strengthening and further building relationships and partnerships for advocacy</p> <p>3. Green Climate Fund (GCF) Concept Note being developed by the partner for preparation of pre-feasibility studies</p> <p>4. Ocean energy planning workshops - (Caribbean, Pacific, AIO) in partnership with UNIDO and the Government of Austria.</p> <p>5. Developed Terms of Reference (TOR) for the Establishment of a Consortium of Partners and a Team of Experts to catalyse and provide oversight of the development of ocean energy</p> <p>6. Organization of international events, and</p>
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						participation at UN and other International Oceans-related Conferences
OBJECTIVE: Establishment of The SIDS DOCK Heads of State & Government OTEC Initiative 2023: Bring Dominique Home: Government of Grenada, SIDS DOCK, Naval Energies Partnership						
Programmatic Components	Partners	Indicative Project Cost (USD)	Output	Deliverables		
				Knowledge Creation	Tools and Methodologies	Outreach & Partnership Collaboration
Project development and facilitation, policy support, partnership support in identifying and accessing potential sources of technical and financial support, information and capacity building on ocean energy solutions for sustainable livelihoods (Blue Economy)	<ul style="list-style-type: none"> • Government of Grenada • Government of Italy • IRENA • Ecopower International • Naval Energies 	4,515,000	1. Construction of a District Cooling Commercial Demonstration System Project: 1000-2000 Ton AC capacity	<ol style="list-style-type: none"> 1. Gap Analysis Report - to understand all the critical data needed to perform a detailed techno-economic analysis 2. Techno-economic feasibility study - to determine if and how the 200kW OTEC system detailed design of the seawater district cooling facility (SWDCF), and related piping infrastructure 3. Feasibility Study for the Sea Water District Cooling Project 	<ol style="list-style-type: none"> 1. Detailed design of the seawater district cooling facility (SWDCF), and related piping infrastructure 2. Financial Modelling of the SWDCF - A detailed financial risk assessment 	<ol style="list-style-type: none"> 1. Presentation at the IOC/UNESCO, DOALOS & UN-OHRLLS Joint Experts Group Meeting: The Significance of Marine Science and Technology for SIDS and The Importance of Capacity Building and Marine Technologies Transfer to SIDS to Support Sustainable Development - “The SIDS DOCK Model: Can this be replicated for SIDS Oceans?” 14-17 May 2013, United Nations Secretariat, New York 2. In cooperation with the Global Environmental Facility (GEF) and SIDS DOCK, an education tour was conducted of the Kumejima OTEC Research Facility, in Kumejima, Japan, in

						<p>June 2016, aimed at strengthening and further building relationships and partnerships for advocacy</p> <p>3. SIDS DOCK Presentation to the IRENA Ocean Energy Meeting - “Unlocking The Potential Of Ocean Energy Around The Globe” 30 September - 2 October 2019, Dublin, Ireland</p> <p>4. SIDS DOCK partnered with the CARICOM Secretariat and the Office of the President of the Fifth Assembly of SIDS DOCK and the Government of Grenada, to convene the Caribbean Marine Energy Technology (CARIMET) Forum in St. George’s, Grenada, 6-7 November 2019. This was the first regional ocean energy meeting for the Caribbean. The Meeting focused on increasing awareness and developing project partnerships and drew</p>
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						<p>representatives from development agencies, governments, private sector, and regional energy organizations</p> <p>5. The SIDS DOCK Secretariat is currently working with the CARICOM Secretariat and other partners, following up on proposals for development of deployment of ocean technologies in SIDS.</p>
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OBJECTIVE: Establishment of The SIDS DOCK Heads of State & Government OTEC Initiative 2023: *Bring Dominique Home: SIDS DOCK/Naval Energies Partnership*

Programmatic Components	Partners	Indicative Project Cost (USD)	Output	Deliverables		
				Knowledge Creation	Tools and Methodologies	Outreach & Partnership Collaboration
Project development, data collection and analysis, policy, legal and regulatory support, information and capacity building on ocean energy solutions for sustainable livelihoods	<ul style="list-style-type: none"> • Naval Energies • Caribbean Centre for Renewable Energy and Energy Efficiency (CCREEE) • Pacific Centre for Renewable Energy and Energy Efficiency (PCREEE) • New Leaf Power 	400,000,000	<ol style="list-style-type: none"> 1. By-products, such as SWAC, Mari-culture, and fresh water 2. Preparation of Investment Grade Proposals 	<ol style="list-style-type: none"> 1. Development of baseload electricity from the largest, renewable energy resources in SIDS, along with environmentally-friendly energy services (cooling, refrigeration, sea water desalination) from the sea 	<ol style="list-style-type: none"> 1. OTEC Cogeneration Plant Project Simulator Technology 2. OTEC Facility, Sub-systems (Cooling, Desalination, Mari-culture) 	<ol style="list-style-type: none"> 1. Presentation: High Level Dialogue: Oceans and Small Island States, 5 June 2017, UN Headquarters 2. SIDS DOCK Side Event: “Blue Guardians: Building Partnerships For The SIDS Blue Economy,” Inter-Regional Meeting For SIDS on the SAMOA Pathway Mid-Term Review, 30 October - 1

	<ul style="list-style-type: none"> •Ecopower International •UNIDO 					<p>November 2018, Apia, Samoa</p> <ol style="list-style-type: none"> 3. Presentation and Signing of MoU between SIDS DOCK and Naval Energies at the fifth session of the SIDS DOCK Assembly, 28 September 2019 4. Establishment of an Ocean Energy Core Working Group (OE-CWG), 21 April 2020 5. SIDS DOCK, in partnership with UNIDO and the Government of Austria, had organized an ocean energy event scheduled for Vienna, Austria, July 16-17 2020: <i>Vienna North-South Innovation Dialogue: Cleantech and the Fourth Industrial Revolution in the Blue Economy – Perspectives for Small Island and Least Developed Countries.</i> The meeting is intended to bring together development agencies, governments and the private sector to launch an
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						ocean energy cooperation platform to facilitate the participation of interested parties in the development and deployment of ocean energy systems in SIDS. Due to the outbreak of COVID-19, the Vienna Energy Forum will be shifted to 2021.
OBJECTIVE: Development of a Regional Organic Waste Conversion to Energy Sub-Sector to Increase Coastal Resilience and Climate Change Impacts and Protect and Enhance Freshwater Resources in SIDS						
Programmatic Components	Partners	Indicative Project Cost (USD)	Output	Deliverables		
				Knowledge Creation	Tools and Methodologies	Outreach & Partnership Collaboration
Project development, data collection and analysis, policy, legal and regulatory support, information and capacity building	<ul style="list-style-type: none"> • Government of Samoa • PCREEE • Secretariat of the Pacific Community (SPC) • UNIDO • Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) 	5,600,000	<ol style="list-style-type: none"> 1. First Pacific Waste-to-Energy (WtE) Technology Expo and Conference 2. Deployment of waste-to-energy solutions that contribute to environmental protection and strengthening coastal resilience due to climate change impacts, protecting and enhancing fresh water availability 	<ol style="list-style-type: none"> 1. Improved knowledge on available WTE technology options, sustainable business models and best practices 2. Key Requirements for Successful Development, Transfer and Diffusion of Technologies 3. Utility-Scale WtE Contracting 4. Identifying the Barriers and 	<ol style="list-style-type: none"> 1. Practical tools to assess and demonstrate the competitiveness and economics of waste to energy solutions in comparison to other renewable and conventional alternatives 2. Baseline Data Requirements and Identification of the Strategy to Close Data Gaps 3. Waste to Energy (WtE) solutions 	<ol style="list-style-type: none"> 1. First Caribbean Waste-to-Energy (WtE) Technology Expo and Conference, Grenada, January 2016 2. SIDS DOCK Side Event: “Energy Services from organic waste – integrated waste management solutions for coastal, marine and freshwater protection in Small Island Developing States (SIDS),” 7/8 June 2017, the first UN Ocean Conference, New York

	<ul style="list-style-type: none"> • World Intellectual Property Organisation (WIPO) • Swedish Energy Agency • Austrian Development Agency (ADA) 			Potential Areas of Focus for WtE within SIDS	for management of organic waste	
OBJECTIVE: Support the Development of a Renewable Energy Finance PlatForm (REFP): Risk Financial Facility for Projects						
Programmatic Components	Partners	Indicative Project Cost (USD)	Output	Deliverables		
				Knowledge Creation	Tools and Methodologies	Outreach & Partnership Collaboration
Project development, data collection and analysis, policy, financial, technological and regulatory support, information and capacity building	<ul style="list-style-type: none"> • IRENA • UNIDO • CCREEE • PCREEE • SPC • CARICOM 	50,500,000	1. Risk Mitigation Platform to address sustainable energy and climate change challenges and mobilize private investment for renewable energy and efficiency projects in CARICOM. The Platform will be built on three pillars:	The team will originate 1-3 projects based on their need for products in each of the three Facilities. The pilot project will be taken through the project support process to ensure the suitability and usability of the templates designed. It will also test the appropriateness of the products to be offered	<ol style="list-style-type: none"> 1. Market studies and financial modelling 2. Development of Indicators to track progress of the Platform and initial targets 3. Legal assessment of different options for the structure of the Platform 	Discussions began with Camco Clean Energy ⁶ in 2017 are ongoing, so too with other potential partners

⁶ Camco is a specialised fund advisory business with over 25 years' experience in renewable energy development, finance and policy in emerging markets. Camco's current experience includes implementing and managing the £48m Renewable Energy Performance Platform (REPP) [www.repp-africa.org]

			<ul style="list-style-type: none"> ▪ Risk Mitigation Facility: providing credit enhancement and risk mitigation instruments to enable bankability of renewable energy and efficiency projects ▪ Co-Financing Facility: providing co-financing of project equity and debt to support small standalone projects and the participation of local developers ▪ Technical Assistance Facility: providing technical assistance to address regulatory and legal bottlenecks, institutional capacity deficits and the shortage of risk capital. ▪ Investment Grade Proposals (IGPs): An 	<p>through the Platform and the likely up-take of them by developers. Following the pilot phase, the pilots and products will be refined where necessary based on feedback from the stakeholders</p>		
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			<p>Investment Grade Proposal (IGP) allows a Service Provider to demonstrate how they will meet performance parameters before proceeding to installation of measures. This document will provide comprehensive detail, including proposed ECMs, guaranteed annual energy savings, tonnes of CO2 to be saved, capital and ongoing annual service costs, financial details (including payback model) and the M&V approach. The IGP(s) is a critical step to allow Contracting Authorities to complete their project approval process and enable the installation phase</p>			
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			to proceed. The project implementation costs are finalised after the detailed analysis and design phase produces an IGP			
A. CLIMATE RESILIENCE						
OBJECTIVE: Establish The Blue Guardians Programme to work with SIDS across three overarching activity areas to directly Increase Climate Resilience and Achieve Nationally Determined Contributions (NDCs) in the Countries						
Programmatic Components	Partners	Indicative Project Cost (USD)	Output	Deliverables		
				Knowledge Creation	Tools and Methodologies	Outreach & Partnership Collaboration
Project development and facilitation, partnership support in identifying and accessing potential sources of technical and financial support	<ul style="list-style-type: none"> • Samoa, Tonga and Tuvalu (Pacific) • Bahamas, Belize, Grenada, St. Vincent and the Grenadines (Caribbean) • Mauritius and Seychelles (AIO) • Grid-Arendal • Global Coral Reef Alliance 	50,000,000	<ol style="list-style-type: none"> 1. National climate resilience institutional infrastructure 2. Increased national and community climate resilience 3. Establishment of SIDS climate resilience knowledge network, emphasizing Nature based solutions. 	<ol style="list-style-type: none"> 1. Data Sharing through Cloud-Based Computing 2. Renewable Energy Resource Inventory and Assessment: to help determine the optimal location, quality and quantity of various energy resources, ranging from solar, wind, hydro, geothermal, waste, ocean energy (thermal, tide wave and current). 3. Demand Assessments: to provide the data 	<ol style="list-style-type: none"> 1. Cloud-based computing infrastructure 2. Blue Guardians Communications Network - a multimedia web-based platform developed and maintained by the SIDS DOCK 3. Geospatial platform that can be used for recording and tracking project locations and characteristics through all stages of development 	<ol style="list-style-type: none"> 1. Partnerships developed with organizations to provide expertise to support the member countries. 2. Organization of side events at UN affiliated/sponsored events, and professional organization events related to management of Ocean ecosystem and resource. 3. Collection of information and preparation of case study highlighting successful nature-based solution ocean management examples

	<ul style="list-style-type: none"> • UN Environment • DigitalGlobe • Esri • Geographic Planning Collaborative • Google Ocean • QLIK • The Nature Conservancy (TNC) 			and tools to enhance understanding of the location, extent and magnitude of current and potential future energy demand nationally in each SIDS, inclusive of residential, commercial, agricultural and industrial uses	and for the historical record	<p>4. Presentation: Climate Vulnerable Forum (CVF) Summit Thematic Sessions: Session 13 – “Regional SIDS-SIDS Cooperation – Integrated And Inclusive Climate Technology Markets, 22nd November 2018</p> <p>5. MoU signed between SIDS DOCK and Grid-Arendal on 15 May 2020</p>
OBJECTIVE: Development of an Energy-Focused Captive Insurance Multi-Window Facility for Small Island Developing States (SIDS)						
Programmatic Components	Partners	Indicative Project Cost (USD)	Output	Deliverables		
				Knowledge Creation	Tools and Methodologies	Outreach & Partnership Collaboration
Project development and facilitation, policy support, capacity building and information, partnership support in identifying and accessing potential sources of technical and financial support	<ul style="list-style-type: none"> • Antigua & Barbuda, Belize, Jamaica, Samoa • SPREP • Squire Patton Boggs (SPB), SIDS DOCK <i>pro bono</i> Attorneys 	500,000	<ol style="list-style-type: none"> 1. A self-owned and managed insurance mechanism that would provide SIDS DOCK members with insurance against climate change impacts for economic assets 2. Owner Controlled Insurance 	<ol style="list-style-type: none"> 1. Ability to develop proposals that applies the multi-window orientation in the way of mitigation strategies, prevention and adaptation 2. Use of risk transfer instruments such as insurance, at different scales, i.e., for individuals or 	<ol style="list-style-type: none"> 1. Loss forecasts and market-based premiums. 2. Innovative Financing to minimize premiums. 3. Best management practices to minimize risks 	<ol style="list-style-type: none"> 1. In September 2018, the Fourth Assembly approved the Concept Paper for an Energy-Focused Captive Insurance Multi-Window Facility for Small Island Developing States (SIDS), and mandated the Secretariat to collaborate with AOSIS to incorporate the Concept Paper in the UNFCCC Climate Change Adaptation Platform

			Programme (“OCIP”). An OCIP is an insurance programme effected by the sponsoring organization (SIDS DOCK) on behalf of all contractual participants which is normally structured to meet the key asset, legal liability and financial risks associated with a Sponsor’s construction projects	small communities or pools of countries, and governments, and to differentiate among frequent events and disasters of lower probability		2. Establishment of a Climate Change & Loss and Damage Core Working Group (CCLD-CWG), 22 April 2020
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A. INSTITUTIONAL STRENGTHENING & CAPACITY BUILDING

OBJECTIVE: Establishment of the SIDS DOCK Presence in Belize

Programmatic Components	Partners	Indicative Project Cost (USD)	Output	Deliverables		
				Knowledge Creation	Tools and Methodologies	Outreach & Partnership Collaboration
Setting up of SIDS DOCK Secretariat – hiring of staff; including salaries, equipment, communications, and the direct expenses of day-to-day operations	Government of Belize, Host Country for the Secretariat	2,234,824	<ol style="list-style-type: none"> 1. Secretariat established in the Office of the Ministry of Energy and Public Service 2. Revised Secretariat Budget (2019-2022) 	<ol style="list-style-type: none"> 1. Managers with Competences required in order to manage effectively the contradictions inherent within the context of emerging and developing countries 	<ol style="list-style-type: none"> 1. Project management systems 2. Financial management systems 	Collaboration with the Ministries of Foreign Affairs, Ministry of Energy and the Public Service, Permanent Mission of Belize to the UN, Permanent Mission of Seychelles to the UN to establish a

			3. Belize Bank Account and Business Registration Number	2. Staff prepared for the digital future by re-equipping and re-skilling their workforce with skills that are going to become important in the future	3. Energy modelling systems 4. Staff trained in specialized computer literacy skills, Organizational skills, Strategic planning and scheduling skills, Time-management skills, Verbal and written communication skills, Critical thinking skills, Quick-learning skills, Detail-oriented	bank account in Belize and mobilize establishment of a physical office and staff
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OBJECTIVE: Establishment and Launch of the SIDS DOCK Foundation

Programmatic Components	Partners	Indicative Project Cost (USD)	Output	Deliverables		
				Knowledge Creation	Tools and Methodologies	Outreach & Partnership Collaboration
Capacity building, non-commercial initiatives and technical support, policy and legal support, invest in non-commercial low carbon projects, manage	<ul style="list-style-type: none"> Board Members: Seychelles (Chair), Samoa, St. Vincent and the Grenadines Grenada 	300,000	<ol style="list-style-type: none"> Board Meetings and Decisions Launch Event and capitalization of the SIDS DOCK Trust Fund 	<ol style="list-style-type: none"> Procedures for establishing a US not-for-profit 501(c)(3) Registration and Trademark process with United States Patent and Trademark Office (USPTO) 		<ol style="list-style-type: none"> Hired an experienced, New York-based fundraising Consultant, to help organize the Launch of the Foundation

relationships with development partners and others, and undertake other activities supporting the members of the organization	<ul style="list-style-type: none"> • Squire Patton Boggs 		3. For-profit entity in order to provide financial sustainability for the Foundation so that the organisation can help increase the capabilities of the SIDS DOCK Secretariat to support its members			<p>2. Plans were in place for launching the Foundation in September 2020, but has been postponed till 2021</p> <p>3. Partners identified for first capitalization of the SIDS DOCK Trust Fund</p>
OBJECTIVE: Support for the SIDS DOCK Web Platforms						
Programmatic Components	Partners	Indicative Project Cost (USD)	Output	Deliverables		
				Knowledge Creation	Tools and Methodologies	Outreach & Partnership Collaboration
Project development and facilitation, policy and legal support, partnership support in identifying and accessing potential sources of technical and financial support		175,500	<p>1. www.sidsdock.org: Is the main communication tool for members and the wider community</p> <p>2. www.smallislandkids.org: A sustainable energy and climate resilience platform that facilitates the SIDS DOCK Children’s Programme and staging of SIDS Day in Schools</p> <p>3. www.iwon.org: A sustainable energy</p>	1. The website, www.sidsdock.org - provide events related to the UNFCCC and climate change processes, latest scientific information outlining the consequences of climate change, and public education and awareness building. The website facilitates communication and information exchange among the members, negotiators and partners; displays an	1. Develop Specialized Training Programmes in waste-to-energy, energy efficiency, and transportation, and development of corresponding training materials (manuals, toolkits); Develop Certificate Courses	<p>1. Promotion of “SIDS Day in Schools,” in Seychelles (2018), Grenada (2019). Samoa and Tonga were planned for 2020, but postponed till 2021 due to the COVID-19 Pandemic</p> <p>2. Launch of IWON at the Third International UN Conference on SIDS, Apia, Samoa (201); First informal meeting of the IWON, Grenada</p>

			<p>and climate resilience platform that addresses the inclusion of women in the transformation of the SIDS Energy Sector and to a Low-Carbon Economy</p> <p>4. www.ilin.org: A sustainable energy and climate resilience online portal</p>	<p>international calendar of events and has links to partners, donors, and other relevant sites.</p> <p>2. The website, www.smallislandkids.org, will promote public education and awareness about Island Energy For Island Life among the Children of SIDS and children across the globe – it’s aim is to raise awareness about small islands, and showing our sameness and differences, and, raising a cohort of young scientists and Super Energy Saving Kids. The site will target the age range from 3-12 years. Children are not looking for information, but fun things and to learn - engagement, entertainment, and education - whether it is games, videos, puzzles, stories or</p>	<p>2. Tools to enhance (a) Capacity Building and Human Resource Development; (b) Policy Harmonization and Influencing; (c) Financing, Rural Enterprise Development, and Business Viability (d) Demonstration and Deployment of SIDS-Appropriate Technologies in the SIDS DOCK Project Pipeline; (e) Public Education and Awareness, and Information Sharing</p>	<p>(2016); First Meeting of the SIDS DOCK IWON Committee, New York (2017). The Second Meeting of the IWON, scheduled for September 2020, has been postponed till 2021</p>
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				<p>colouring-in. This site will be big, bright and bold, to engage, entertain and educate. Unlike grown-ups, children are not looking for information on a website – children are constantly seeking instant gratification, so the site will be easy to understand, simple to use, and exciting to look at. Children today are very web-savvy, so the site will have three sub-categories, targeting a specific age group of children:</p> <ul style="list-style-type: none">• Ages 3-5: Bright colours and sounds will capture the attention of children aged 3-5 as will cute characters, which are appealing to kids, and nature themes, which are familiar. Because these young ones have not yet developed their reading skills, text		
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				<p>will be limited and kept to single words.</p> <ul style="list-style-type: none"> • Ages 6-8: Children ages 6-8 like a little more challenge. They want recognition that they have moved beyond websites for younger children - graphics and images become denser or layered; and characters are more human-like. • Ages 9-12: Children aged 9-12 are increasingly proficient with the internet and are looking for websites that feel more grown up - typography stays simple and colour saturated, palettes become more complex and word structure more traditional <p>3. The website, www.iwon.org, This website will focus on engagement,</p>		
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				<p>education, and advancement of women in the sustainable energy and climate resilience sector, empowering them as change agents in the transition to low carbon economies. The website will be attractive to men, who will play a key role in partnering with women, who now drive the World Economy. Globally, women control about \$20 trillion in annual consumer spending, and that figure could climb as high as \$28 trillion in the next five years. Their \$13 trillion in total yearly earnings could reach \$18 trillion in the same period. In aggregate, women represent a growth market bigger than China and India combined - more than twice as big, in fact. More than 50% of households are</p>		
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				<p>headed by women in SIDS and they will need to be educated on transitioning to a low carbon economy and how they can participate. The site will also run various events, including training, mentoring, carbon economies. coaching sessions that increase livelihoods and project development and support through a business incubator.</p> <p>3. The Island Life Information Network (ILIN), www.ilin.org, is the virtual knowledge network to facilitate meetings and conferences, project execution and implementation, and to exchange learning and sharing of relevant knowledge about technologies and best practices related to renewable energy (RE) and energy efficiency and conservation (EEC),</p>		
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				applicable in the SIDS member countries		
OBJECTIVE: Support for the SIDS DOCK Island Women Open Network (IWON): Pilot Initiative for the Development of a Global Sustainable Botanical/Herbal Supplier Market from SIDS DOCK Member States						
Programmatic Components	Partners	Indicative Project Cost (USD)	Output	Deliverables		
				Knowledge Creation	Tools and Methodologies	Outreach & Partnership Collaboration
Project development and facilitation, policy and legal support, partnership support in identifying and accessing potential sources of technical and financial support	<ol style="list-style-type: none"> 1. Belize, Dominica, Grenada, Jamaica, St. Vincent and the Grenadines (Caribbean) 2. Kingdom of Tonga, Independent State of Samoa, Tuvalu (Pacific) 3. Republic of Mauritius, Republic of Seychelles, Democratic Republic of Sao Tome and Principe (AIO) 4. DF Guardian (Food & Drug Regulatory Affairs Specialist (FSMA Certified 	30,500,000	<ol style="list-style-type: none"> 1. Pilot Initiative for the Development of a Global Sustainable Botanical/Herbal Supplier Market for SIDS DOCK Member States 2. Promote the IWON Botanical/Herbal Coordinator 3. Livelihood proposals that build the resilience of women to respond to the impacts of climate change 4. Develop the IWON website to communicate, inform and empower, train and “edutainment” 	<ol style="list-style-type: none"> 1. Regulatory infrastructure to support the development of a sustainable botanical/herbal supplier market for SIDS DOCK member states 2. Protection of its intellectual property interest and creation of general protocols and policies to be followed so as to protect any intellectual property created 3. Development of general protocols and policies addressing the risk of cyber or other data breach and appropriate legal response 	<ol style="list-style-type: none"> 1. Evaluate the Economic Potential of Herbal and Botanical Therapeutic products 2. National Policy for Herbal and Botanical Therapeutic products 3. Formulate Policies and Regulations on the Protection and Conservation of Health Resources 4. Establish Appropriate Standards for Herbal and Botanical 	<ol style="list-style-type: none"> 1. <i>Dietary Supplement Good Manufacturing Practices (GMP) Compliance Seminar - With a special section on applying GMP concepts to the Cannabis Industry.</i> Presented in Cooperation with the American Herbal Products Association (AHPA), September 26-27, 2018, Hotel Indigo, Dallas, TX 2. Supply Side West Conference, Las Vegas, Nevada, from 25-29 September 2017 3. Presentation to the Flowers Bank Community, October 2017, Belize District, Belize

	<p>- US Food and Drug Administration (FDA) Food Safety Modernization Act); Organic Specialist; SIDS DOCK IWON Advisor</p> <p>5. Rivkin Radler, and Ullman, Shapiro & Ullman, of Counsel Rivkin Radler (US Food and Drug [FDA] attorneys)</p> <p>6. CCREE</p> <p>7. PCREEE</p> <p>8. UNIDO</p>		<p>5. Gender Desk in the CCREEE and PCREEE responsible for overall management and coordination of IWON activities</p> <p>6. Women equipped with knowledge to effectively mainstream gender equity strategies throughout different stages of sustainable energy and climate change projects and able to mainstream gender into sustainable energy and climate change work</p> <p>7. Increased human capacity in energy efficiency and conservation and renewable energy system maintenance</p> <p>8. Increase in women traders' knowledge of electronic commerce (e-commerce) and the power of the internet</p>	<p>4. Promote an understanding of cGMP (current Good Manufacturing Practices); HARPC (Hazard Analysis, and Risk-Based Preventive Controls for Human Food); HACCP (Hazard Analysis, and Critical Control Points); ISO Certification</p>	<p>Therapeutic products</p> <p>5. Encourage and Strengthen Clinical Research into evidence-based practice of Herbal and Botanical Therapeutic products.</p> <p>6. Foster Respect for the Cultural Integrity of Herbal and Botanical Therapeutic remedies.</p> <p>7. Promote Public Awareness of and Access to Herbal and Botanical Therapeutic products</p> <p>8. Create database of the Knowledge, Innovations and Practices of Indigenous and</p>	<p>Rural North: <i>Commercialization and Production of Virgin Cohune Oil</i></p> <p>4. Memorandum of Agreement (MoU) signed with Rivkin Radler, and Ullman, Shapiro & Ullman, of Counsel Rivkin Radler (US Food and Drug [FDA] attorneys) in September 2018, at the fourth session of the SIDS DOCK Assembly, UN Headquarters</p>
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			in trade relations in order to enable greater understanding of and access to botanical/herbal markets		local communities	
OBJECTIVE: Support for the SIDS DOCK Children’s Programme: “Pilot SIDS Day in Schools”						
Programmatic Components	Partners	Indicative Project Cost (USD)	Output	Deliverables		
				Knowledge Creation	Tools and Methodologies	Outreach & Partnership Collaboration
Project development and facilitation, policy and legal support, mentorship, capacity building, internships, partnership support in identifying and accessing potential sources of technical and financial support	<ul style="list-style-type: none"> • Seychelles, Grenada, Samoa, Tonga, Sao Tome and Principe • CCREEE, PCREEE, ECREEE • UNIDO • Environmental Defense Fund (EDF) • Earth Council Alliance (ECA) 	600,000	<ol style="list-style-type: none"> 1. Annual Promotional Video Production: “SIDS Day In Schools Competition: Seychelles, Grenada, Samoa, Tonga, Sao Tome and Principe 2. 10 Demonstration Pilots for <i>Modelling a Climate Resilient School Through The Energy Sector</i> with: <ul style="list-style-type: none"> - PV system capable of operating in normal grid-connected mode supplying the school with electricity and feeding excess into the public 	<ol style="list-style-type: none"> 1. “Blue Economy-Water-Energy-Nexus”: Understanding how to conserve resources and having a better understanding of the interactions between water, energy and food systems 2. Retrofitting of the schools will help raise awareness among students and the general public about greenhouse gases, agriculture, environment and climate change through the implementation of a solar system and a biodigester system 	<ol style="list-style-type: none"> 1. SIDS Day In Schools – Train the Teacher Manual 2. SIDS Day In Schools Student Handbook 3. Water conservation and consumption; monitoring water quality; soil conservation; energy conservation; Rainwater harvesting; backyard gardening, etc 	<ol style="list-style-type: none"> 1. The Seychelles International Carnival of Victoria, 25-27 April 2014: <i>Celebrating the UN International Year of Small Island Developing States – Celebrating Small Island Children in Costume (Float)</i>, in partnership with the Ministry of Environment of Energy 2. Launch of the SIDS DOCK Children’s Programme, Third UN International Conference on SIDS, Apia, Samoa, September 2014

			<p>grid in times when supply exceeds the demand as well as in stand-alone mode in the aftermath of a natural disaster supplying the hurricane shelter with electricity for basic needs</p> <ul style="list-style-type: none"> - Biogas digester - Flexible Plastic Digester model (plastic bag type) – capable of: Treating organic waste materials from small farms, farming households, cooperatives, dairies, pig farms, chicken farms, small-scale food processing industry, etc. and; Generate biogas as energy source e. g., for cook stoves, heating devices, lights, fridges and in biogas gen-sets or similar, to generate electricity 	<p>3. Knowledge of Costume, dance, video and song of SIDS</p>	<p>4. Training in the installation, operation and maintenance of solar and biodigester systems at the school and community levels</p>	<p>3. “SIDS Day in the Seychelles 2018: <i>How can you champion girls’ or women’s rights in SIDS,</i>” August 2018</p> <p>4. Special screening of “<i>Small Island Kids Celebrating SIDS Day in the Seychelles,</i>” a kaleidoscopic audio-visual presentation of culture, art, drama, song and dance. A wholistic celebration performed by outstanding and super talented Small Island Kids celebrating our SIDS identity and what makes us the same but different. A Celebration of One...One SIDS, One Peoples! Fourth session of the SIDS DOCK Assembly, September 28,</p>
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			<p>3. 500 Super Energy Saving Children of SIDS</p>			<p>2018, UN Headquarters, New York</p> <p>5. Draft for consideration by the fourth Assembly of SIDS DOCK and presentation during the Assembly, Agenda Item 7 (e) (iii) as contained in Document A/4/11: <i>United Nations Declaration On The International Day Of The World's Small Island Peoples & Celebration Of Small Island Kids</i>, September 2018, UN Headquarters, New York</p> <p>6. From 13 to 16 May 2019, an Educational Tour to Grenada was undertaken and sponsored by the following kind and generous SIDS DOCK Partners: Earth Council</p>
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						<p>Alliance (ECA), Go2 Productions, Blue Horizons Garden Hotel, and the Environmental Defense Fund (EDF). The mission was led by the SIDS DOCK Children's Programme Advisor, and was organized by the Secretariat of SIDS DOCK in collaboration with the Office of the President of the fourth Assembly of SIDS DOCK, Office of the Prime Minister of Grenada, in collaboration with the Government of the Republic of the Seychelles, Office of the President and the Ministry of Environment, Energy and Climate Change, to prepare for, "SIDS Day in Grenada 2020." This has been postponed to 2021</p>
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						<p>due to the COVID-19 Pandemic.</p> <p>7. <i>SIDS Children Call for Climate Action!</i> - SAMOA Pathway Midterm Review High-level Luncheon Event: “Mission Transforming Island Lives! The Network of Regional Sustainable Energy Centres for SIDS, Friday, 27 September 2019, Venue: Delegates Dining Room, United Nations Headquarters, New York. This video message is intended to prompt a response that: High-Level Action will be taken to put children as the first priority in risk reduction efforts, and that includes a High-Level request to the United Nations to include, SIDS Day, on its</p>
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						<p>Annual Calendar of Events during the month of September. In the Opening of the Video. The Children of SIDS paid tribute to the late Honourable Samiuela ‘Akilisi Pōhiva, Prime Minister of the Kingdom of Tonga and Minister of Foreign Affairs, who died a few weeks before succeeding Prime Minister Mitchell as President of the Fifth Assembly of SIDS DOCK The Video also carries High-Level Messages of Support for the Call To Action from:</p> <ul style="list-style-type: none"> - The Right Honourable Dr. Keith Mitchell, Prime Minister of Grenada, President of the fourth session of the Assembly of SIDS DOCK
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						<ul style="list-style-type: none"> - His Excellency Mr. Danny Faure, President of the Republic of Seychelles, President of the Third Assembly of SIDS DOCK, and SIDS DOCK Public Education and Awareness (SIDS DOCK PEP) Children's Programme Focal Point - The Honourable Mr. Tuilaepa Sailele Malielegaoi, Prime Minister of the Independent State of Samoa
OBJECTIVE: Support for the Development, Production and Dissemination of SIDS DOCK PEP Public Education and Marketing Collateral						
Programmatic Components	Partners	Indicative Project Cost (USD)	Output	Deliverables		
				Knowledge Creation	Tools and Methodologies	Outreach & Partnership Collaboration
Project development and facilitation, policy and legal support, partnership support in identifying and accessing potential sources of technical and financial support	Bahamas, Belize, Dominica (Commonwealth of), Grenada, Jamaica, St. Vincent and the Grenadines, Mauritius (Republic of), Seychelles	300,000	<ol style="list-style-type: none"> 1. Behaviour changes such as more attention to the care of energy equipment or motivation to save and conserve energy 2. Improvements in energy efficiency and conservation and 	<ol style="list-style-type: none"> 1. Community involvement in the development and implementation of the SIDS DOCK goal of <i>25-50-25 by 2033</i>, in order to help them understand how the strategy would benefit them as 	<ol style="list-style-type: none"> 1. Access to information and opportunities to participate in the process through stakeholder consultations and other means 	<ol style="list-style-type: none"> 1. Launch of the SIDS DOCK PEP during the Third UN International Conference on SIDS, Apia, Samoa, September 2014 2. Since 2014, four (4) of the five (6) PEP

	<p>(Republic of), Sao Tome and Principe (Democratic Republic of), Samoa (Independent State of), Kingdom of Tonga, Tuvalu</p>		<p>the development of renewable energy resources</p> <p>3. Development of best practices to help organizations engage men in women’s development; setting up a network of male allies who are passionate about working together with women on collaborative leadership</p> <p>4. To have all Island People agree, by consensus, on <i>The People’s Energy Vision for SIDS...Island Energy for Island Life</i>.</p> <p>5. PEP Evaluation of Effectiveness Reports</p>	<p>individuals and the communities they live in</p> <p>2. Evaluation of the overall effectiveness of the Pilot SIDS DOCK PEP will consist of a combination of both the accumulated measures of the effectiveness of the PEP’s individual activities and a measure of the effectiveness of the sum of all the activities through a carefully developed, coordinated survey conducted by the Secretariat</p>	<p>2. Informational materials to be produced include brochures and tip cards⁷. Other branded promotional materials recommended are: t-shirts, notebooks, pens, pencils and tote bags. The selected merchandise will be procured from suppliers that use eco-friendly and recycled materials to manufacture the products when feasible</p> <p>3. Field marketing is another distribution method we recommend, whereby</p>	<p>Components have begun implementation: SIDS DOCK Consultations – The People’s Energy Vision for SIDS; SIDS DOCK Website, SIDS DOCK IWON, SIDS DOCK Children’s Programme</p>
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⁷ Tip cards function similarly to fact sheets and can take the form of one-page leaflets, table tents or wallet-sized cards.

					<p>representatives would be deployed to town centers to distribute information and engage passers-by</p> <p>4. PEP Surveys & Evaluation: Output measurements include tracking website hits, or the number of literature pieces distributed to a target audience. When practicable, measurements of outcome (i.e., results that indicate actual behavior change) will be incorporated into best management practices (BMP) evaluations. Such measures are expected to</p>	
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					include public comment and feedback, level of participation in programmes and activities, and tools that measure behaviour change, such as follow-up phone surveys on direct-mail literature, or redemption rates of bulk mailing and energy efficiency and conservation rebates/coupons	
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Annex II

**SIDS DOCK SECRETARIAT INDICATIVE BUDGET
SIDS DOCK SECRETARIAT PROGRAMME OF WORK (2020 – 2023)**

		30%			
	USD Salary	Allowance for Benefits	Compensation	Start Date	
STAFF				1-Jul	
Director Projects	75,000	22,500	97,500	2020	
Diplomatic Liaison Officer	100,000	30,000	130,000	2020	
Office Manager (Belize)	30,000	9,000	39,000	2020	
	205,000	61,500	266,500		

Compensation Increase	0%	0%	5%

No.	ITEM	2020	2021	2022	2023	TOTAL
1	STAFF/PERSONNEL					
1.1	Director Projects	76,000	97,500	97,500	102,375	373,375
1.2	Diplomatic Liaison Officer - Vienna (Funded by UNIDO)		130,000	130,000	136,500	396,500
1.3	Office Manager	19,500	39,000	39,000	40,950	138,450
	Positions	2	3	3	3	3
	Subtotal Staff/Personnel Costs	95,500	266,500	266,500	279,825	769,875
2	OPERATIONAL COSTS**					
2.1	Postage & Courier Services	1,200	1,200	1,200	1,200	4,800
2.2	Office Accommodations	24,000	24,000	24,000	24,000	96,000
2.3	Bank Service Charges	2,400	2,400	2,400	2,400	9,600

2.4	Meetings, Conferences, Belize Project Co-Financing	37,500	55,620	55,734	60,609	209,463
2.5	Insurance	1,000	1,000	1,750	1,750	5,500
2.6	Office Security	1,500	1,600	1,750	1,750	6,600
2.7	Office Stationeries	6,250	4,800	5,000	5,000	21,050
2.8	Office Cleaning	4,200	4,200	4,620	4,620	17,640
2.9	Energy-specific software data		5,000		-	5,000
2.10	Accounting software	1,800			-	1,800
2.11	Utilities: Water, Electricity, Telephone & Internet Expenses	10,600	8,100	8,665	8,765	36,130
2.12	Office Equipment, Office Furniture, Breakroom	31,413		8,225		39,638
2.13	SIDS DOCK Portal	35,000	54,000	51,500	35,000	175,500
2.14	Audits & Legal Fees	24,000	24,000	24,000	24,000	96,000
Subtotal Operating Costs		180,863	185,920	188,844	169,094	724,721
3 OTHER/MISCELLANEOUS COSTS						
3.1	Organization Cost - Establishment of the SIDS DOCK Foundation (Projects Funding Mechanism)	50,000	250,000			300,000
Subtotal Other/Miscellaneous Costs		50,000	250,000			300,000
Subtotal Total Estimated Expenditure		326,363	702,420	455,344	448,919	1,794,596
4 MANAGEMENT FEES & CONTINGENCY						
4.1	Contingency Allowance as a % of subtotal (10%)	32,636	70,242	45,534	44,892	193,305
Subtotal Management Fees & Contingency		32,636	70,242	45,534	44,892	193,305
TOTAL ESTIMATED EXPENDITURE		358,999	772,662	500,878	493,811	1,987,901
5 ESTIMATED INCOME						
5.1	Host Country	150,000	150,000	150,000	150,000	600,000
5.2	Austria	50,000	50,000	50,000	100,000	250,000

5.3	UNIDO		130,000	130,000	136,500	396,500
5.4	Green Climate Fund (GCF)			50,000	100,000	150,000
5.5	GIZ	10,000	20,000	50,000	50,000	130,000
5.6	Italy		10,000	10,000	10,000	30,000
5.7	Norway		100,000	100,000	100,000	300,000
5.8	Project Management Fees	100,000	100,000	100,000	100,000	400,000
TOTAL ESTIMATED INCOME		310,000	560,000	640,000	746,500	2,256,500